



Polivec Activity Manager

Enabling Predictable Policy Compliance

Polivec Enterprise Governance Solution provides organizations with advanced tools to proactively build, implement, manage and communicate policies, procedures and best practices across the enterprise. This ground-breaking software suite allows organizations to tightly integrate the creation and control of business and technical policies, implement industry-mandated compliance initiatives, and manage and monitor compliance across manual and automated processes.

Polivec Activity Manager

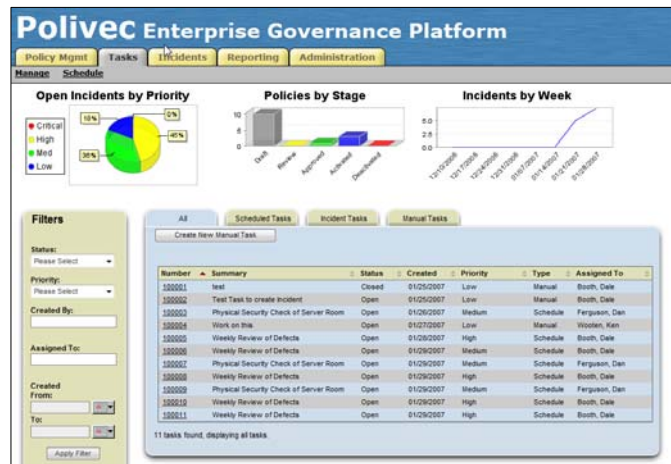
Polivec Activity Manager, part of the Polivec Enterprise Governance Solution, allows for the management of those manual, real-world activities, or Tasks, that must be performed to ensure Policy and Regulatory compliance.

These manual Tasks are created and managed on a one-time or recurring, scheduled basis. Scheduled Task responsibilities can be mapped to individual Policy Statements, allowing for the measurement of Task completion as a critical component of compliance.

Managers can assign Tasks to individuals based on their role in the organization.

Integrated Incident Management

The Activity Management process is tightly integrated with Polivec’s Incident Management capabilities. Overdue Tasks spawn Incidents that provide an



immediate indication of non-compliance, reflected in reports and dashboards. These Incidents, in turn, are associated with and resolved through completion of

Figure 1 – Polivec Activity Manager: Tasks Overview

the activities encompassed in the original Task, which provides an online record of the remediation workflow.





Employee Resource Center

Tasks are distributed to responsible parties through Polivec's Employee Resource Center, which provides Directory Service based integration with the Task completion and Incident resolution process.

- Leverage your corporate directory service (Active Directory or other LDAP) to distribute task assignments and track completion. This allows for simple set-up for administrators, more meaningful compliance reporting for managers and integrated network sign-on for employee ease of use.

Benefits

- Map policy statements to supporting activities with a simple, visual, point and click interface.



- Easily customizable notification and reminder options to ensure the effective communication of expectations to responsible individuals.

- Integrated Incident Management identifies non-compliance and enables and records resolution activities.

- At-a-glance management views or Tasks and Incidents via configurable dashboards and reports.

- Easily create, schedule and assign required Tasks to responsible employees.
- Collect comments, documents or other supporting material related to Task completion.
- Employee Resource Center Portal automates and tracks the progress of tasks by those individuals responsible for their completion.

